

STATUS REPORT TO NTAUUS on EXPENDITURE OF GRANT

GENERAL INSTRUCTIONS:

- The report for prior grants should be submitted before or simultaneously with any request for a new grant for the following year. If no request is submitted for the following year, then it should be submitted no later than December 31 of the year in which the grant was received. If the project is not yet completed, or is an ongoing project such as salaries, then a current status to date report should be submitted.
- If the reporting organization has a grant from prior years for which it did not submit a final report previously because it was only partially complete or was an ongoing project, a report on this previous project should also be submitted.
- Report should be in electronic form and sent to Steve Lewis, Endowment Fund Secretary, at grantrequests@ntauus.org
- Electronic copies of this Final Report, along with the other grant documents such as the Application Form and the Guidelines can be found at the NTAUUS website at www.ntauus.org/fund.shtml

REQUESTED INFORMATION:

Date of this Report:

Name of Reporting Congregation:

President of Congregation:

Telephone Number of President:

Email address of President:

Name of Person Filing Report and Who Can Answer Questions:

Telephone Number of Reporting Person:

Email Address of Reporting Person:

Total Amount of Grant Received:

Describe the project and give the date when it was completed (or current status):

Give the total amount spent to date on the project, how it was spent and the source and amount of any matching or additional funds over the amount of the grant that were spent by the reporting congregation. (An item-by-item accounting is not required, but a summary of the project expenditures).

Give your analysis of how (or if) this project contributed to the growth of the congregation or of Unitarian Universalism in North Texas. Do you consider the project a success? (The fact that a project did not work out will not affect future requests from that congregation!)

Give us your suggestions, if you have any, as to how the design or carrying out of the project could have been improved (this will help us analyze future requests and advise other congregations).